

## POST GRADUATE GOVERNMENT COLLEGE FOR GIRLS

Sector 11, Chandigarh

Mrs. Achila Dogra

Principal

What began as an idea in July 1956 is now a premier institution for quality learning. Today Post Graduate Govt. College for Girls, Sector-11, Chandigarh has earned the distinction of becoming a Post Graduate College, carrying on an enviable tradition of excellence in academics and other co-curricular activities. The college boasts of illustrious alumni in areas ranging from academics to technology, civil services to judiciary and industry. We have excelled from every view point – the growing numbers in the classes to the qualified teaching faculty. Our standing has been validated by the University Grants Commission and our college has been accredited with an 'A' Grade.



We strive to provide the best to our students, be it educational ambience, infrastructure or technological advancement. The college has three hostels with excellent modern facilities such as reading rooms, nutritious food and medical facilities. Our library is fully computerized and has a stock of over 87,000 books and also has a subscription of INFLIBNET - an online digital library with access to e-Books and e-Journals. We are equally proud of our fully air- conditioned Auditorium besides a well equipped Gymnasium and a unique Herbal Garden. This Institution has created a bench mark of infusing in the young minds of the students a spirit of enquiry, accountability and sincerity. The college motto "Courage to Know" represents the same. Today's world is beset with a variety of challenging situations. We believe in the power of translating ideas and dreams into reality. Besides providing all the basic amenities there are hygienic eating places, tuck shops, a cyber café, a beauty salon, a bank etc on the campus itself.

We have pledged in letter and spirit to make your stay in the college a memorable and fruitful one. We welcome you to rediscover yourself at the sprawling campus of Post Graduate Government College for Girls, Sector-11, Chandigarh.

With blessings and good wishes,

**Mrs. Achila Dogra**

**Principal**

## ACTIVITIES AT A GLANCE

### Career Youth Club

The Club conducts Career Preference Surveys annually and on the basis of its findings the Career Guidance and Placement Cell organizes different activities.

### Career Guidance

The Career Guidance Cell works under Career counselling advisors to assess interest, personality, values and skills helping students to explore career options and Post Graduate courses. The counselling helps in career placement, career planning, learning strategies and an overall development of the students.

### Soft Skills Development Programme

Keeping in mind the fast changing job requirements and high degree of professionalism in today's technological scenario, a three-month certificate course in Office Management is jointly offered by PGGCG - 11 under the Chandigarh Administration initiative for women empowerment. Soft skill Courses (C-Toss) are also offered by the IT Dept. of Chandigarh Administration in collaboration with PGGCG - 11.

### Placement Cell

The cell is active throughout the year and organizes seminars, workshops, mock interviews, and group discussions. Experts from professional institutions and companies are invited to address various queries of the students. It arranges campus placements in various major multinational companies, which appoint several hundred students of the college, every year.

### Counselling Cell

The services of an easily accessible counselling cell are available to students seeking solutions to psychological and personal problems. The idea is to achieve academic excellence and develop an integrated personality, during their stay on the campus.

### Alumni Association

The Association cements the strong bond, which exists between the College and the ex-students. The annual Alumni Meet provides a platform for the old students to keep in touch with their alma mater. Many of our alumni are highly placed in India and abroad.

### Sports

The sports wing of the College excels in churning out talented sports persons who have won accolades at the Inter-college, Inter-varsity and National Level tournaments. The well-equipped multi-specialty Gymnasium in the College, facilitates, in training sports persons using the latest equipment. The following games are open to students:

- |                  |                         |
|------------------|-------------------------|
| (1) Hockey       | (14) Handball           |
| (2) Badminton    | (15) Gymnastics         |
| (3) Table Tennis | (16) Football           |
| (4) Volleyball   | (17) Kabaddi            |
| (5) Basketball   | (18) Cross Country Race |
| (6) Soft ball    | (19) Cycling            |
| (7) Cricket      | (20) Walking/Marathon   |
| (8) Swimming     | (21) Rowing             |
| (9) Kho Kho      | (22) Weight-lifting     |
| (10) Lawn Tennis | (23) Net ball           |
| (11) Athletics   | (24) Archery            |
| (12) Judo        | (25) Chess              |
| (13) Yoga        | (26) Golf               |

### N.S.S.

The National Service Scheme motto 'Not Me But You' signifies sacrificing the self before general welfare. Social work in and around Chandigarh is undertaken on a large scale wherein students address social issues like female foeticide, adult education, AIDS awareness, environment etc. We are proud to claim that our institution has three wings of NSS where the volunteers are doing a commendable job.

### N.C.C.

The College has two wings of National Cadet Corps (Army Wing and Air Wing). Students are prepared for 'B' and 'C' Certificate examinations so that they may avail themselves of reserved seats in the I.M.A meant for NCC 'C' certificate holders. As per NCC rules, a cadet is required to attend an annual training camp.

### Environment Awareness Society -PRAKRITI

The College is pro-active in being a forerunner in eco-friendly projects like vermi-culture, solar street lighting system, tertiary water treatment system, tree plantation drives, plantation of medicinal plants and rain water harvesting.

## WHOM TO CONTACT

Class/Category/Helpine		Venue
Over-all Coordinator	Dr. Sham Lata	Room No. 44
Coordinator (Arts)	Dr. Anita Kaushal Ms. Vandana Sehgal	English Deptt English Deptt.
Coordinator (Science)	Ms. Harvinder Kaur	Room No. 124
Coordinator (Commerce)	Dr. Nisha Aggarwal	Commerce Deptt.
Coordinator (Hostel Admissions)	Ms. Sangam Kapoor	Room No. 15

### Convener

B.A.-I	Dr. Sadhna Sandhu	Room No. 14
	Dr. Madhu Bala	Room No. 14
	Dr. Nirupama Luthra	Room No. 14
B.A.-II	Dr. Neena Goel	Room No. 14
B.A.-III	Dr. Reetinder Kohli	Room No. 14
B.A.Functional English	Ms. Neel Kamal Puri	Functional Eng. Deptt.
B. Sc. I, II & III (Computer Science)	Mr. Anil Kumar	Room No. 124
B. Sc. I (Non Medical)	Ms. Rama Arora	Room No. 126
B. Sc. I (Medical)	Ms. Inderveena Sharma	Room No. 128
B. Sc. II (Medical & Non Medical)	Ms. Shashi Kiran	Room No. 126
B.Sc. III (Medical & Non Medical)	Ms. Sudha Vashisht	Room No. 128
B. Com. I, II & III	Ms. Meenu Verma	Commerce Deptt.
	Ms. Geeta Sukhija	
	Ms. Kamlesh Khosla	

B.C.A. (I, II & III) & PGDCA	Dr. Pardeep S Walia	BCA Dept.
M.A./II (Music Instrumental)	Dr. Binoo Dogra	Music Deptt.
M.A./II (Music Vocal)	Ms. Ratnika Tiwari	Music Deptt.
M.A./II (Dance)	Dr. Jaswinder Kaur	Dance Deptt.
M.A.I (Sociology)	Dr. Nirupama Luthra	Sociology Deptt.
M.A./II (Public Administration)	Dr. Indu Kalia	Public Admn. Deptt.
M.A./II (Economics)	Ms.Kusumlata Garg	Economics Deptt.
M.Sc. I & II (Botany)	Ms. Inderveena Sharma	Botany Deptt.
M. Sc. I & II (Chemistry)	Ms. Shashi Kiran	Chemistry Deptt.
M.Sc. I & II (Zoology)	Ms. Sudha Vashisht	Zoology Deptt.
Sports Admission	Ms. Suman Malhan	Sports Centre
Foreign Students	Dr. Anita Kaushal	English Deptt.
Add-on Courses	Ms. Shashi Joshi	Public Admn. Deptt.
SC/ST Cases	Ms. Jind Kaur	Room No. 17
Scholarship/Fee Concession	Ms. Kusumlata Garg/ Mr. Shashi Kant	Economics Deptt.
Time Table & Allotment of Sections	Ms. Harjeet Kaur	Maths Deptt.
Change of Subjects	Ms. Krishna Rani	Punjabi Deptt.
Anti Ragging Cell	Dr. Sham Lata	Room No. 44

# THE COLLEGE FACULTY

## Principal

Ms. Achila Dogra

## Vice Principal

Dr (Ms.) Sham Lata

### BOTANY DEPT.

1. Ms. Inderveena Sharma, M.Sc.
2. Dr (Ms.) Maninder Kaur, M.Sc., M.Phil., Ph.D.
3. Dr (Mr.) Vishal Sharma, M.Sc., Ph.D.
4. Dr (Ms.) Madhumita, M.Sc., Ph.D.
5. Dr (Ms.) Anurita Sharma, M.Sc. Hons, M.Phil., Ph.D.
6. Dr (Ms.) Harsh Manchanda, M.Sc., M.Phil., Ph.D.

### CHEMISTRY DEPT.

1. Ms. Shashi Kiran, M.Sc., M.Phil.
2. Dr (Ms.) Parminder Walia, M.Sc., M.Phil., Ph.D.
3. Dr (Ms.) Sangeeta Mehtani, M.Sc., M.Phil., Ph.D.
4. Dr (Ms.) Sadhna Verma, M.Sc., M.Phil., Ph.D.
5. Ms. Shashi Bala, M.Sc., B.Ed.
6. Ms. Gurjeet Kaur, M.Sc., M.Phil.
7. Dr (Ms.) Sangita Nohria, M.Sc. Hons, M.Phil., Ph.D.
8. Dr (Ms.) Rajinder Kaur, M.Sc. Hons, M.Phil., Ph.D.
9. Vacant

### COMMERCE DEPT.

1. Dr (Ms.) Rosy Joshi, M.Com., Ph.D. (On Deputation)
2. Dr (Ms.) Nisha Aggarwal, M.Com., Ph.D., PGDCA
3. Ms. Sangam Kapoor, M.Com.
4. Ms. Meenu Verma, M.Com.
5. Dr (Mr.) Pardeep Singh, M.Com., MBA, Ph.D.
6. Ms. Geeta Sukhija, M.Com., Diploma in Statistics.

7. Dr (Ms.) Kamlesh Khosla, M.Com., M.A. Eco., Ph.D.
8. Mr. Naveen Pandhi, M.Com.
9. Vacant
10. Vacant

### COMPUTER SC. DEPT.

1. Vacant
2. Vacant

### DANCE DEPT.

1. Dr (Ms.) Jaswinder Kaur, M.A., Ph.D.
2. Vacant
3. Vacant

### ECONOMICS DEPT.

1. Ms. Kusum Lata Garg, M.A., M.Phil.
2. Ms. Vandana Sehgal, M.A., M.Phil.
3. Ms. Gurpreet Kaur, M.A., M.Phil.
4. Mr. Shashi Kant, M.A., M.Phil.
5. Ms. Vinita Rao, M.A., M.Phil.
6. Ms. Meena Kumari, M.A., M.Phil.
7. Dr (Mr.) S. Parkasam, M.A., M.Phil., PG Diploma LLB., Ph.D.
8. Vacant

### ENGLISH DEPT.

1. Ms. Neel Kamal Puri, M.A., M.Phil.
2. Ms. Sujata Sharma, M.A., M.Phil.
3. Dr (Ms.) Anita Kaushal, M.A., Ph.D.
4. Dr (Ms.) Iqbal Judge, M.A., M.Phil., M.Ed., Ph.D., PGDMC.
5. Ms. Mridula Joshi, M.A., M.Phil.
6. Ms. Arvinder Kaur, M.A., M.Phil., PGDMC, M.A. Mass Comm.

7. Dr (Ms.) Indu Bala Singh, M.A., M.Phil., Ph.D.
8. Ms. Neeraj Aggarwal, M.A., M.Phil. PGDMC
9. Ms. Tara Mittal, M.A., M.Phil., Bach. of Jour.
10. Ms. Gurinder Kaur, M.A., M.Phil. (On Study Leave)
11. Dr (Ms.) V.R Singh, M.A., Ph.D.
12. Dr (Ms.) Sandip Sarang, M.A., M.Phil., Ph.D.
13. Ms. Tanuja Pathak, M.A., M.Phil.
14. Ms. Neeraja Malik, M.A., M.Phil.
15. Dr (Ms.) Sumati M.A., Ph.D.
16. Vacant
17. Vacant
18. Vacant

#### **FINE ARTS DEPT.**

1. Ms. Guneeta Chadha, M.A., B.Ed.
2. Dr (Mr.) O.P Parameswaran, M.F.A., Ph.D.

#### **FRENCH DEPT.**

1. Ms Neena Dhillon, M.A.
2. Vacant

#### **GEOGRAPHY DEPT.**

1. Ms. Prem Lata Rathee, M.Sc., M.Phil.
2. Ms. Jind Kaur, M.A., M.Phil.
3. Ms. Harpreet Kaur, M.A., M.Phil.
4. Dr (Mr.) S. Mahapatra, M.A., Ph.D. (On lien)

#### **HINDI DEPT.**

1. Dr (Ms.) Anita Khosla, M.A., M.Phil, Ph.D.
2. Dr (Ms.) Madhu Gosain, M.A., M.Phil., Ph.D.
3. Dr (Ms.) Bharti Gupta, M.Ed., Ph.D.
4. Vacant

#### **HISTORY DEPT.**

1. Dr (Ms.) Neena Goyal, M.A., Ph.D.
2. Ms. Urmil Rao, M.A., B.Ed.
3. Ms. Jyoti Verma, M.A., M.Phil.
4. Dr (Mr.) Prakash Chandra Badwaya, M.A., M.Phil., Ph.D.

5. Ms. S.Krishnan, M.A., B.Ed.

6. Vacant

#### **HOME SCIENCE DEPT.**

1. Ms. Pratibha Gupta, M.Sc.
2. Ms. Babita Verma, M.Sc.
3. Ms. Gopika Bhardwaj, M.Sc.
4. Dr (Ms.) Jyoti Sharma, M.Sc., Ph.D.
5. Dr (Ms.) M.Dhrakshyani, M. Sc., Ph.D.

#### **MATHEMATICS DEPT.**

1. Ms. Harjeet Kaur, MA, M.Phil.
2. Ms. Bhupinder Kaur, M. Sc., M.Phil.
3. Ms. Arun Lekha, M.Sc., Hons, M.Phil.
4. Vacant
5. Vacant

#### **MUSIC (INST)DEPT.**

1. Dr (Ms.) Binoo Dogra, M.A., Ph.D.
2. Dr (Ms.) Gurpreet Kaur, M.A., Ph.D.
3. Dr (Ms.) Amita Sharma, M.A., M.Phil., Ph.D.
4. Dr (Ms.) Shruti Hora, M.A., Ph.D.
5. Vacant

#### **MUSIC (VOCAL)DEPT.**

1. Ms. Ratnika Tiwari, M.A.
2. Dr (Mr.) Harvinder Singh, M.A., Ph.D.
3. Ms. Kulwinder Kaur, M.A.
4. Dr (Ms.) Rajinder Kaur, M.A., Ph.D.
5. Mr. Murlidhar, M.A. M.Phil.
6. Dr (Ms.) Vandana Tiwari, M.A., Ph.D.

#### **PHILOSOPHY DEPT.**

1. Vacant

#### **PHYSICAL EDU DEPT.**

1. Ms. Suman Malhan, M.A.
2. Dr (Mr.) Rajesh Kumar, M.A., Ph.D.
3. Dr (Ms.) Anu Sharma, M.A., M.PEd., Ph.D.

**PHYSICS DEPT.**

1. Ms. Harvinder Kaur, M.Sc., M.Phil.
2. Ms. Rama Arora, M.Sc., M.Phil.
3. Ms. Anju Sharma, M.Sc. Hons., M.Phil.
4. Mr. Anil Kumar, M.Sc., M.Phil.
5. Dr (Ms.) Sarvpreet Kaur, M.Sc., Ph.D.
6. Vacant
7. Vacant

**POLITICAL SCIENCE DEPT.**

1. Dr (Ms.) Madhu Bala, M.A., M.Phil., Ph.D.
2. Ms. Jatinder Kaur, M.A., M.Phil.
3. Ms. Suman Gupta, M.A., M.Phil.
4. Vacant
5. Vacant

**PSYCHOLOGY DEPT.**

1. Ms. Geeta Sharma, M.A., M.Ed.
2. Dr (Ms.) Sadhna Sandhu, M.A., Ph.D.
3. Ms. Simrat Rana, M.A., M.Phil. (On study leave)
4. Dr (Ms.) Kuldip Kaur, M.A., M.Phil., Ph.D.
5. Dr (Ms.) Renu Somal, M.A., Ph.D.
6. Dr (Ms.) Natashinder Shergill, M.A., Ph.D., PGDCA
7. Dr (Ms.) Neelam Rathee, M.A., Ph.D.
8. Vacant

**PUBLIC ADM. DEPT.**

1. Dr (Ms.) Indu Kalia, M.A., M.Phil., Ph.D.
2. Ms. Shashi Joshi, M.A., M.Phil.
3. Dr (Mr.) Pundrik Ojha, M.A., Ph.D.
4. Mr. Ajay Kumar, M.A., M.Phil.
5. Dr (Mr.) Chander Mohan, M.A., Ph.D.
6. Mr. S.K Singh, M.A.
7. Dr (Ms.) Cheena Gambhir, M.A., Ph.D.

**PUNJABI DEPT.**

1. Ms. Jamit Kaur, M.A., M.Phil.
2. Mr. Dilbagh Singh, M.A., M.Phil.
3. Mr. Jasbir Singh, M.A., M.Phil.
4. Ms. Devinderjit Kaur, M.A., M.Phil.
5. Ms. Krishna Rani, M.A., M.Phil.
6. Ms. Devinder Kaur, M.A., M.Phil., B.Ed.
7. Dr. Gursharan Singh, M.A. (Pbi, Religious Studies), B.Ed., Ph.D.

**SANSKRIT DEPT.**

1. Dr (Ms.) Sham Lata, M.A., Ph.D.
2. Dr (Ms.) Karun Lekha, M.A., M.Phil., Ph.D.

**SOCIOLOGY DEPT.**

1. Dr (Ms.) Nirupama Luthra, M.A., M.Phil., Ph.D.
2. Dr (Ms.) Jyoti Seth, M.A., M.Phil., Ph.D.
3. Ms. Monika Vij, M.A., M.Phil.
4. Dr (Mr.) Santosh K. Singh, M.A., M.Phil., Ph.D.
5. Mr. Sukhwant Singh, M.A.

**ZOOLOGY DEPT.**

1. Ms. Sudha Vashist, M.Sc. (Hons.), M.Phil.
2. Dr (Ms.) Madhurima Sharma, M.Sc. Hons., Ph.D.
3. Ms. Simmi Sharma, M.Sc. Hons., M.Phil.
4. Dr (Ms.) Mridula Thakur, M.Sc. Hons., Ph.D.
5. Ms. Umesh Bharti, M.Sc., M.Phil., M.Ed.
6. Vacant

**LIBRARY STAFF**

1. Ms. Narinder Kaur, M.A., M.Lib.Sc.
2. Ms. Rupinder Bedi, M.A., M.Lib.Sc.
3. Ms. Pratibha Pandey B.Sc., M.Lib.Sc.

**OFFICE SUPDTS.**

1. Mr. Surinder Mohan, Supdt. (Estt.)
2. Ms. Maya Devi, Supdt. (A/cs).

## UNDER GRADUATE COURSES OFFERED

The College, affiliated to the Panjab University, offers the following courses at the Undergraduate level:

1. B.A. / B. Com. / B. Sc. (Med and Non Med) I, II, III
2. B. A./B. Com. II, III (Honours- Business Finance & Accounting)
3. BCA. I, II, III
4. B. Sc. (Computer Sc.)I, II, III
5. Add-on course in
  - I) Guidance and Counselling
    - a) Certificate Course
    - b) Diploma Course
    - c) Advanced Diploma Course \*
  - ii) Disaster Management (Certificate Course) \*
  - iii) Web Designing & Multimedia(Certificate Course) \*

**\* (Subject to approval by the Panjab University Course of Study for B.A. I**

### SUBJECT OPTIONS for BAI

#### Compulsory subjects

1. English

1. Elective English	Economics	History
2. Elective English	Economics	Mathematics
3. Elective English	Economics	Music Inst.
4. Elective English	Economics	Funct. English
5. Elective English	Economics	Geography
6. Elective English	Economics	Public Admn.
7. Elective English	Economics	Political Sci.
8. Elective English	Economics	Dance
9. Elective English	Economics	Philosophy
10. Elective English	Economics	Psychology
11. Elective English	Economics	Music Vocal

2. Punjabi / History and Culture of Punjab.

**The following category of students may take up History and Culture of Punjab in place of Punjabi (Compulsory) vide the Panjab University letter No. 7520/-GM, dated 10June,1996 (Also applicable for B.Com..I, B.C.A. I, B.B.A.I, B.Sc. I (Medical & Non Medical), B.Sc. Biotechnology I, B.Sc. Computer Science and B.P. Ed. I)**

**(i) Students who are not domicile of Punjab and have not studied Punjabi up to Class X.**

**(ii) Wards of Defence Personnel and Central Government Employees who are transferable on all India basis.**

**(iii) Foreigners**

3. Environment Education

#### Elective subjects

In addition to the compulsory subjects, a student is required to select a group of three elective subjects from the following subject combinations. Each subject combination has been allotted a number. **The number of subject combination must be mentioned clearly in the specified place in the form.**

Confirmation of subjects and change of subjects will be allowed only on the availability of seats in the subject to be taken.

12.	Elective English	Economics	Sociology
13.	Elective Hindi	Economics	History
14.	Elective Hindi	Economics	Mathematics
15.	Elective Hindi	Economics	Music Inst.
16.	Elective Hindi	Economics	Geography
17.	Elective Hindi	Economics	Sociology
18.	Elective Hindi	Economics	Public Admn.
19.	Elective Hindi	Economics	Political Sci.
20.	Elective Hindi	Economics	Dance
21.	Elective Hindi	Economics	Sanskrit
22.	Elective Hindi	Economics	Philosophy
23.	Elective Hindi	Economics	Psychology
24.	Elective Hindi	Economics	Music Vocal
25.	Elective Punjabi	Economics	History
26.	Elective Punjabi	Economics	Mathematics
27.	Elective Punjabi	Economics	Music Inst.
28.	Elective Punjabi	Economics	Geography
29.	Elective Punjabi	Economics	Sociology
30.	Elective Punjabi	Economics	Public Admn
31.	Elective Punjabi	Economics	Political Sci.
32.	Elective Punjabi	Economics	Dance
33.	Elective Punjabi	Economics	Funct.English
34.	Elective Punjabi	Economics	Philosophy
35.	Elective Punjabi	Economics	Psychology
36.	Elective Punjabi	Economics	Music Vocal
37.	Elective Punjabi	Sociology	Mathematics
38.	Elective French	Economics	Mathematics
39.	Elective French	Economics	Music Inst.
40.	Elective French	Economics	Geography
41.	Elective French	Economics	Sociology
42.	Elective French	Economics	Public Admn
43.	Elective French	Economics	Political Sci.
44.	Elective French	Economics	Dance
45.	Elective French	Economics	Philosophy
46.	Elective French	Economics	Music Vocal
47.	Elective French	Economics	History
48.	Elective French	Funct. English	Public Admn.

49.	Elective French	Funct. English	Political Sci.
50.	Elective French	History	Psychology
51.	Elective French	Political Sci.	Psychology
52.	Sanskrit	Economics	History
53.	Sanskrit	Economics	Mathematics
54.	Sanskrit	Economics	Sociology
55.	Sanskrit	Economics	Public Admn.
56.	Sanskrit	Economics	Political Sci.
57.	Sanskrit	Economics	Dance
58.	Sanskrit	Economics	Music Vocal
59.	Sanskrit	Economics	Music Inst.
60.	Sanskrit	History	Music Vocal
61.	Sanskrit	Fine Arts	Public Admn.
62.	Sanskrit	History	Political Sci.
63.	Sanskrit	History	Public Admn.
64.	Sanskrit	History	Philosophy
65.	Sanskrit	Music Inst.	Hindi
66.	Sanskrit	Music Inst.	Public Admn.
67.	Sanskrit	Music Inst.	Dance
68.	Sanskrit	Music Inst.	Political Sci
69.	Sanskrit	Music Vocal	Public Admn.
70.	Sanskrit	Music Vocal	Political Sci.
71.	Sanskrit	Music Vocal	Home Sci.
72.	Sanskrit	Music Vocal	Hindi
73.	Sanskrit	Music Vocal	Philosophy
74.	Sanskrit	Hindi	Philosophy
75.	Sanskrit	Music Vocal	Music Inst.
76.	Sanskrit	Home Science	Political Sci.
77.	Sanskrit	Public Admn	Hindi
78.	Sanskrit	Public Admn	Political Sci.
79.	Sanskrit	Dance	Fine Arts
80.	Sanskrit	Hindi	History
81.	Sanskrit	Dance	Music vocal
82.	Sanskrit	Hindi	Political Sci
83.	Sanskrit	Fine Arts	Dance
84.	Sanskrit	Dance	Hindi
85.	Sanskrit	Sociology	History

86.	Sociology	Music Vocal	Music Inst.
87.	Geography	Mathematics	Sociology
88.	Economics	Mathematics	Psychology
89.	Economics	Mathematics	Sociology
90.	Economics	Mathematics	Geography
91.	Economics	Mathematics	Music Inst.
92.	Economics	Music Inst.	Political Sci
93.	Economics	Music Inst.	Philosophy
94.	Economics	Music Inst.	Dance
95.	Economics	Funct. English	Sociology
96.	Economics	Funct. English	Psychology
97.	Economics	Geography	History
98.	Economics	Geography	Public Admn.
99.	Economics	Geography	Political Sci
100.	Economics	Geography	Dance
101.	Economics	Geography	Philosophy
102.	Economics	Geography	Music Inst.
103.	Economics	Music Vocal	History
104.	Economics	Music Vocal	Public Admn
105.	Economics	Music Vocal	Psychology
106.	Economics	Music Vocal	Philosophy
107.	Economics	Music Vocal	Music Inst.
108.	Economics	Sociology	Public Admn.
109.	Economics	Sociology	Political Sci
110.	Economics	Sociology	Dance
111.	Economics	Sociology	Philosophy
112.	Economics	Sociology	Psychology
113.	Economics	Pol Science	Mathematics
114.	Economics	Public Admn.	History
115.	Economics	Public Admn.	Psychology
116.	Economics	Pol Science	History
117.	Economics	Pol Science	Psychology
118.	Economics	Pol Science	Philosophy
119.	Economics	French	Psychology
120.	Economics	Music Vocal	Geography
121.	Economics	Physical Edu.	Public Admn.
122.	History	Fine Arts	Geography

123.	History	Fine Arts	Music Vocal
124.	History	Fine Arts	Sociology
125.	History	Fine Arts	Public Admn.
126.	History	Fine Arts	Political sci
127.	Philosophy	Fine Arts	Dance
128.	History	Fine Arts	Sanskrit
129.	History	Fine Arts	Philosophy
130.	History	Fine Arts	Psychology
131.	History	Fine Arts	Elective Eng.
132.	History	Fine Arts	Elective Punj.
133.	History	Fine Arts	Elective Hindi
134.	History	Fine Arts	Elective French
135.	Fine Arts	Music Inst.	Elective Eng.
136.	Fine Arts	Music Inst.	Elective Hindi
137.	Fine Arts	Music Inst.	Elective Punj.
138.	Fine Arts	Music Inst.	Elective French
139.	Fine Arts	Music Vocal	Elective Eng.
140.	Fine Arts	Music Vocal	Elective Hindi
141.	Fine Arts	Music Vocal	Elective Punj.
142.	Fine Arts	Music Vocal	Elective French
143.	Fine Arts	Geography	Elective Eng.
144.	Fine Arts	Geography	Elective Hindi
145.	Fine Arts	Geography	Elective Punj.
146.	Fine Arts	Geography	Elective French
147.	Fine Arts	Music Inst./Vocal	Public Admn.
148.	Fine Arts	Music Inst./Vocal	Political Sci.
149.	Fine Arts	Music Inst./Vocal	Sanskrit
150.	Fine Arts	Music Inst./Vocal	Philosophy
151.	Phy. Edu.	History	Public Admn.
152.	Phy. Edu.	History	Elective Eng.
153.	Phy. Edu.	History	Elective Hindi
154.	Phy. Edu.	History	Elective Punj.
155.	Phy. Edu.	History	Elective French
156.	Phy. Edu.	History	Political Sci.
157.	Phy. Edu.	History	Music Vocal
158.	Home Sci	History	Sanskrit
159.	Home Sci	History	Political Sci.

160.	Home Sci	History	Geography
161.	Home Sci	History	Music Vocal
162.	Home Sci	History	Psychology
163.	Home Sci	History	Sanskrit
164.	Home Sci	History	Elective Eng.
165.	Home Sci	History	Elective Hindi
166.	Home Sci	History	Elective Punj.
167.	Home Sci	History	Elective French
168.	Geography	History	Elective Eng.
169.	Geography	History	Elective Punj.
170.	Geography	History	Elective Hindi
171.	Geography	History	Elective French
172.	Geography	Public Admn.	Elective Eng.
173.	Geography	Public Admn.	Elective Hindi
174.	Geography	Public Admn.	Elective French
175.	Geography	Public Admn.	Elective Punj.
176.	Geography	History	Political Sci.
177.	Geography	History	Public Admn.
178.	Geography	History	Sociology
179.	Geography	History	Philosophy
180.	Sociology	Music Inst./Voc	Home Sci.
181.	Sociology	Music Inst. /Voc	Public Admn.
182.	Sociology	Music Inst. /Voc	Political Sci.
183.	Sociology	Music Inst. /Voc	Dance
184.	Sociology	Music Inst. /Voc	Psychology
185.	Sociology	Music Inst. /Voc	Philosophy
186.	Sociology	Music Inst. /Voc	Physical Edu.
187.	Sociology	Psychology	Fine Arts
188.	Sociology	Psychology	Mathematics
189.	Sociology	Psychology	Public Admn.
190.	Sociology	Psychology	PoliticalSci.
191.	Sociology	Psychology	Dance
192.	Sociology	Fine Arts	Music Inst.
193.	Sociology	Fine Arts	Public Admn.
194.	Sociology	Physical Edu.	Public Admn.
195.	Sociology	Physical Edu.	Political Sci.
196.	Sociology	History	Physical Edu.

197.	Sociology	History	Home Sci.
198.	Sociology	History	Public Admn.
199.	Sociology	History	Political Sci.
200.	Sociology	Home Sci.	Economics
201.	Sociology	Political Science	Philosophy
202.	Sociology	Home Science	Psychology
203.	Sociology	Home Science	Elective Eng.
204.	Sociology	Home Science	Elective Hindi
205.	Sociology	Home Science	Sanskrit
206.	Sociology	Music Inst.	Elective Eng.
207.	Sociology	Music Inst.	Elective French
208.	Sociology	Music Inst.	Elec. Sanskrit
209.	Sociology	Psychology	Elective Eng.
210.	Sociology	Psychology	Elective Hindi
211.	Sociology	Psychology	Elective Punj.
212.	Sociology	Psychology	Elective French
213.	Sociology	Psychology	Philosophy
214.	Sociology	Fine Arts	Elective Eng.
215.	Sociology	Fine Arts	Elective Hindi
216.	Sociology	Fine Arts	Elective Pbi.
217.	Sociology	Fine Arts	Elective French
218.	Sociology	PublicAdmn	Elective Eng.
219.	Sociology	PublicAdmn	Elective Hindi
220.	Sociology	PublicAdmn	Elective Punj.
221.	Sociology	PublicAdmn	Elective French
222.	Sociology	PublicAdmn	Elective Skt
223.	Sociology	Political Science	Elective Eng.
224.	Sociology	Political Science	Elective Hindi
225.	Sociology	Political Science	Elective Punj.
226.	Sociology	Political Science	Elective French
227.	Sociology	Political Science	Elec. Sanskrit
228.	Sociology	Mathematics	Elective Eng.
229.	Sociology	Mathematics	Elective Hindi
230.	Sociology	Mathematics	Elective French
231.	Sociology	Mathematics	Elec Sanskrit
232.	PublicAdmn	Physical Edu	Elective Eng.
233.	PublicAdmn	Physical Edu	Elective Punj.

234. PublicAdmn	Physical Edu	Elective French
235. Home Sci.	Political Science	Psychology
236. PublicAdmn	Physical Edu.	Music Inst.
237. PublicAdmn	Funct. English	Elective Eng.
238. Philosophy	Psychology	Political Sci.
239. Philosophy	Psychology	Elective Eng.
240. Philosophy	Political Science	History
241. Psychology	Funct English	Elective Eng.
242. Psychology	Funct English	PublicAdmn
243. Elective	Hindi Dance	Music Inst./Vocal
244. Elective	Hindi Psychology	Philosophy
245. Elective	Pbi. Psychology	Philosophy
246. Sociology	Music Vocal	Elective Hindi
247. Sociology	Music Vocal	Elective Punj.
248. Sociology	Music Vocal	Elective French
249. Sociology	Music Vocal	Elec. Sanskrit
250. Sociology	Music Vocal	Maths
251. Dance	Music Vocal	Philosophy
252. Pol Science	Funct English	Elective Eng.
253. Pol Science	Funct English	Psychology
254. Pol Science	PublicAdmn.	Psychology
255. Pol Science	PublicAdmn.	French

**Note:**

1. A student opting for Mathematics, needs to have cleared this subject at +2 level.
2. Students can opt for French/Music (Vocal or Instrumental), even if they have not studied these subjects at +2 level.
3. Change of subject will be allowed only if there is availability of seat in that subject.

**Functional English**

This subject offers media studies - print, television and radio journalism.

**Number of seats- 30**

**Eligibility**

1. As per UGC Guidelines
2. Admission will be made strictly on the basis of merit and performance in the Entrance Test combined with the marks that the candidate has secured at +2 level.

**Date and Venue of Entrance Test:**

**July 5, 2010 at 10:30 a.m. in the Functional English Department.**

The decision of the Admission Committee will be final.

**Add-on Courses**

- i) Guidance and Counselling
  - a) Certificate Course
  - b) Diploma Course
  - c) Advanced Diploma Course \*
- ii) Disaster Management (Certificate Course) \*
- iii) Web Designing & Multimedia(Certificate Course) \*

\* (Subject to approval by the Panjab University)

No. of seats: 40 (for each course)

**Eligibility**

The students from all streams, i.e. B.A. I, II, III, B.Sc. I, II, III, B.Com. I, II, III & BCA I, II, III, PGDCA, M.A., M.Sc. are eligible for admission to add on courses.

## ADMISSION SCHEDULE

Time of Admission & Fee Deposit 9:00 am to 2:30 pm

- The Admission forms for hostel seekers for all streams are to be submitted by 25.06.2010 in the College Office.
- Admission forms for BSc I (Computer Science), B. Com. I, BCA I, PGDCA, MA I Music (V), Music (I), Dance, Economics, Pub. Admn., Sociology and MSc I Botany, Chemistry, Zoology are to be submitted by 25.06.2010 in the College Office.
- Last date for submission of forms for New Admissions in IInd year & IIIrd year (for all streams) is 25.06.2010

Class	Percentage	Date	Venue
BA I	60% & above		
(On the spot admission)	i) General Category	05.07.10	Room No 14
	ii) All reserved Category	05.07.10	Room No 17
Hostel Admission	As per Merit list already displayed	05.07.10	Room No 15
	Below 60% (depending upon the availability of seats)	06.07.10	Same as above
BSc I (Computer Sc.)	General Category & all Reserved Categories (As per Merit list already displayed)	05.07.10	Room No 124
Hostel Admission	As per Merit list already displayed	05.07.10	Room No 124
BSc I (Non-Med)	60% & above		
(On the spot admission)	General Category & all Reserved Categories (As per Merit list already displayed)	05.07.10	Room No 126
Hostel Admission	As per Merit list already displayed	05.07.10	Room No 126
	Below 60% (depending upon the availability of seats)	06.07.10	Same as above
BSc I (Med)	50% & above		
(On the spot admission)	General Category & all Reserved Categories (As per Merit list already displayed)	05.07.10	Room No 128
Hostel Admission	As per Merit list already displayed	05.07.10	Room No 128
B.Com-I	Centralised Admission	As per PU Schedule, Chandigarh	
BCA I	Centralised Admission	PGGC, Sector-11, Chandigarh	
B Com II	Old students	07.07.10	Commerce Dept.
	New Admission*	08.07.10	Commerce Dept.
BA II	Old students	07.07.10	Room No 14
	New Admission*	08.07.10	Room No 14
BSc II (Computer Sc.)	Old students	07.07.10	Room No 124
	New Admission*	08.07.10	Room No 124
BSc II (Non-Med)	Old students	07.07.10	Room No 126
	New Admission*	08.07.10	Room No 126
BSc II (Med)	Old students	07.07.10	Room No 126
	New Admission*	08.07.10	Room No 126
BCA II	Old students	07.07.10	BCA Dept. (New Block)
	New Admission*	08.07.10	BCA Dept. (New Block)
B Com III	Old students	12.07.10	Commerce Dept.
	New Admission*	13.07.10	Commerce Dept.

BA III	Old students	12.07.10	Room No 14
	New Admission*	13.07.10	Room No 14
BSc III (Computer Sc.)	Old students	12.07.10	Room No 124
	New Admission*	13.07.10	Room No 124
BSc III (Non-Med)	Old students	12.07.10	Room No 128
	New Admission*	13.07.10	Room No 128
BSc III (Med)	Old students	12.07.10	Room No 128
	New Admission*	13.07.10	Room No 128
BCA III	Old students	12.07.10	BCA Dept.
	New Admission*	13.07.10	(New Block)
PGDCA	General Category & all Reserved Categories (As per Merit list already displayed)		14.07.10 BCA Dept. (New Block)
MA I Music Vocal	As per Merit	09.07.10	Music Dept.
MA I Instrumental	As per Merit	09.07.10	Music Dept.
MA I Dance	As per Merit	09.07.10	Dance Dept.
MA I Economics	As per Merit	09.07.10	Economics Dept.
MA I Pub. Admn.	As per Merit	09.07.10	Pub Admn Dept.
MA I Sociology	As per Merit	09.07.10	Sociology Dept.
M Sc. I Botany	As per Merit	09.07.10	Botany Dept.
M Sc I Chemistry	As per Merit	09.07.10	Chemistry Dept.
M Sc. I Zoology	As per Merit	09.07.10	Zoology Dept.
MA II Music Vocal	Old Students	13.07.10 or within 3 days after declaration of results of MA I/ MSc I, whichever is earlier.	Music Dept.
	New Students*		
MA II Music Instrumental	Old Students		Music Dept.
	New Students*		
MA II Dance	Old Students		Dance Dept.
	New Students*		
MA II Economics	Old Students		Economics Dept.
	New Students*		
MA II Pub. Admn.	Old Students		Pub Admn. Dept.
	New Students*		
M Sc. II Botany	Old Students		Botany Dept.
	New Students*		
M Sc II Chemistry	Old Students		Chemistry Dept.
	New Students*		
M Sc. II Zoology	Old Students	Zoology Dept.	
	New Students*		
Add-on Courses	As per merit	Check college notice board after admissions are over	

**\*Subject to availability of seats for New Admission in II & III.**

## HOSTEL ADMISSION RULES & GUIDELINES



The college hostel has as many as 180 seats for new admission cases. In addition to these seats, the college offers an arrangement of hostel accommodation in the Govt. Home Science College, Sector-10, Chandigarh, Govt. Polytechnic College, Sector -10 Chandigarh and New Block Working Women's Hostel, Sector-24, Chandigarh. **ON THE SPOT ADMISSION DOES NOT APPLY TO CANDIDATES WHO SEEK HOSTEL ADMISSION ALSO.**

**The candidates have to apply in advance as per the instructions given below.**

- 1) Candidates will apply on the prescribed college Admission Form contained in the prospectus.
- 2) Candidates will submit duly filled in College Admission Form to the college office on or before **25-06-2010**.
- 3) Admission forms for the hostel applicants will not be accepted, if received later than **25-06-2010**.
- 4) Incomplete forms will not be entertained.
- 5) The admission to hostel is a 4-step process:
  - Step 1 College Admission
  - Step 2 Hostel Admission
  - Step 3 Payment of the fees
  - Step 4 Collection of the Hostel cum Pledge Form
- 6) **The hostel seats are limited therefore admission to the college does not ensure the right of the candidate to the hostel seat.**
- 7) Hostel seats will be filled on the basis of the merit of the students.
- 8) Merit list of the hostel applicants will be displayed on 02.07.2010 by 02:00 p.m. and discrepancies are to be notified before 12.00 noon on 3.07.10.

- 9) **Physical presence** of the candidate is compulsory on the day of admission.
- 10) Though the Hostel admission is strictly on the basis of merit, **claim** for the seat on merit basis will be valid only on the scheduled day of admission.
- 11) If the candidate **fails to report** on the day of admission due to any reason, the candidate loses her claim of position on the merit and her case will be considered after entire admission schedule of the college is over and only if the Principal grants permission for the same.
- 12) Counselling for left out seats, which may fall vacant, will be held on 15th July 2010, from 11.00 a.m. to 1.00 p.m. in the Conference Room. Students need not fill any new form for this counselling but reporting for the counselling is compulsory. Failure to report for the same will be considered as not interested in the seat.
- 13) Final counselling will be held on 30th July 2010 at the same venue and at the same time.
- 14) After the candidate has been granted admission in the college as well as in the hostel, she has to pay her college and hostel dues on the **same day** at the Fee Counter by 2:30 p.m. (Consult the fee details page of the prospectus).
- 15) In case the candidate **does not pay** her fee on the same day, she **loses the claim** to the hostel seat.
- 16) Only New Admission cases are required to pay Hostel Mess Security.
- 17) After the candidate has deposited the fee, she will collect a Hostel Accommodation cum Pledge Form from the Fee Clerk.
- 18) The ward will bring the duly filled 'Hostel Accommodation cum pledge Form' complete in all respects on the Reporting Day and submit it to the Hostel Superintendent in the hostel.
- 19) Parents will ensure that the information given by them in the Form is correct and not misleading.
- 20) Admitted students will **report** to the hostel authorities in their allotted hostels **one day before** the commencement of the classes (Date to be notified on the college notice board).
- 21) **Parents must accompany the ward on the reporting day in the hostel. Attendance of the parents on the Orientation Day is compulsory. The date of the Orientation Day to be checked up at the time of admission.**
- 22) Rooms in the hostels are allotted by the hostel authorities only when the students report to them.

**Accommodation in Hostels of Govt. Home Science College, Sec-10, Chandigarh, Govt. Polytechnic College, Sec-10, Chandigarh & New Block Working Women's Hostel, Sec-24, Chandigarh, B.Ed College Sec-20, Chandigarh and SIE (State Institute of Education) Sec-32, Chandigarh.**

1. Those who are granted admission to the college but fail to get a seat in our college hostels can opt for hostel accommodation in the Govt. Home Science College hostel, Sector-10, Govt. Polytechnic College hostel, Sector-10 and New Block Working Women's Hostel, Sec-24., B.Ed College, Sec-20 & SIE, Sec-32, Chandigarh.
2. The parents are advised to check up the date of reporting to Home Science College, Sec 10 / Working Women's Hostel, Sec 24 / Polytechnic College, Sec 10, B.Ed College, Sec-20 & SIE, Sec-32, Chandigarh at the time of admission. All those students who have been offered the above mentioned hostels will be issued a slip showing recommendation for a particular hostel; they are to produce that slip when they report to the hostel allotted to them.
3. Home Science College Hostel, Sec 10 is allotted normally ten days after the regular admissions are over and the parents are advised to make their own arrangements for stay during the intervening days. Neither the college, nor Home Science College bears

any responsibility for making any boarding and lodging arrangements for these days.

4. Parents of the students who are offered hostels in Home Science College, Sec 10 / Working Women's Hostel, Sec 24 / Polytechnic College, Sec 10, B.Ed College, Sec-20 & SIE, Sec-32, Chandigarh. are advised to check up with their hostel admission committee if any seats have fallen vacant in the college hostel because of non payment of fees.
5. Students will be governed by the hostel rules and hostel fee structure of the college in which they are allotted hostel seats

#### **Procedure for Recommendation to the above mentioned Hostels**

- 1) List of candidates will be prepared on the basis of Merit and sent to the Superintendents / Wardens of the above mentioned hostels with favourable recommendation for Hostel accommodation.
- 2) A copy of the list of recommended students will be displayed in our college also.
- 3) The recommended candidates will buy the Hostel Form from the allotted college and submit it there after filling it up.

#### **Hostel Rules**

- 1) The student will be allotted a hostel room when she reports to the hostel authorities in the hostel on the Orientation Day i.e. one day before the commencement of the college classes.(Parents are advised to check up the date at the time of admission.)
- 2) **It is mandatory for the new students and their parents to be present on the Orientation Day, on which they will be acquainted with the hostel staff and apprised of the Hostel rules and code of conduct.**
- 3) At the time of hostel admission, parents are advised to inform the hostel authorities of any chronic ailment from which the student may be suffering, so that they are better equipped and

prepared to handle such emergencies. In case this fact is concealed from the authorities at the time of admission, the college will not be responsible for any emergency that may arise. Students are advised not to indulge in self-medication; if they do so, they will be responsible for the consequences.

- 4) Students are required to bring their own bedding, bed linen and door curtains. The other required items e.g. locks, buckets, mugs, bulbs, dusters etc are available in the college tuck-shop also.
- 5) Furniture will be issued to the resident students against their signatures and the student will be held responsible for any breakage of furniture issued to her.
- 6) Hostel students are not allowed to use any personal electric appliances. In case of a defaulter, strict action will be taken and the appliance will be confiscated. They are also warned not to tamper with electrical fittings. The college will not be responsible for any mishap.
- 7) **HOSTEL STUDENTS ARE NOT ALLOWED TO KEEP ANY PERSONAL VEHICLES.**
- 8) The College is not responsible for any inappropriate behaviour/action which is detrimental to accepted social norms.
- 9) The college does not take responsibility of valuable especially mobile phones and excessive cash of resident students. They are therefore advised not to bring jewellery with them and cash should be deposited in the State Bank of India extension counter on the premises.
- 10) Phone facility is also available in all the three hostels.
- 11) Students are not allowed to stay in the College hostel during autumn break, winter break or summer vacations. However, in case of an emergency, arrangements can be made for their stay only after getting special permission from the Principal.

12) No student shall leave the hostel without prior permission of the Principal/Hostel authorities, failing which strict disciplinary action will be taken.

13) All the students will report daily for Roll-Call in their respective hostels at 5:30 p.m. in Winter (Nov. to Feb.) & 6:00 p.m in Summer.

14) **Outings**

**Sundays and every holiday**

10.00 a.m. to 5.30 p.m.in Winter

10:00 a.m to 6:00 p.m in Summer

**Wednesday**

3.00 p.m. to 5.30 p.m. in Winter

3:00 p.m. to 6:00 p.m. in Summer

Students are required to report back at 5:30p.m. sharp in Winter & 6:00 p.m. sharp in Summer, failing which strict disciplinary action will be taken and they may even be denied admission for the next session

15) Parents of the defaulter students can be called by the hostel authorities any time so they are advised to take the report of their wards from the hostel wardens from time to time.

16) If, at any time, it is found that the information given to hostel authorities by the parents or the students, is wrong, strict action will be taken immediately by the hostel and college authorities.

17) Students will not be allowed to leave the hostel before the official date of the closing of the academic session.

18) Students who fail to obtain minimum 25% marks in the aggregate of all subjects in the house examination or have lecture shortage will have to forfeit their hostel seat. (Hostel students are required to have 75% lecture attendance).

19) Parents should regularly check the

attendance, house test results and record of outings of their wards.

20) Students will be allowed to go home on leave/vacation on the production of a permission letter from parents. If they extend their stay, serious action will be taken against them.

21) Married girls are not allowed to stay in the college Hostel. In case a student gets married during the session, she will have to vacate the hostel.

22) Appointment of two local guardians is a must for the hostel record of each resident student. In case of an emergency, local guardians will be informed and called.

23) Male students (real brothers and cousins) will not be accepted as local guardians and will not be allowed to enter the college premises

24) Only parents and guardians will be allowed to meet their wards from 3.30 p.m. to 5.30 p.m. on Saturday and 10.30 a.m to 1.30 p.m on Sundays.

25) Resident students are not allowed to take part in any kind of protest or strike.

26) Students are expected to maintain a decent dress code in the hostel and college premises.

27) Habitual defiance of the hostel rules will render a resident student liable to disciplinary action, a special fine and even expulsion from the college.

**28) RAGGING IS STRICTLY PROHIBITED AS PER THE HON'BLE SUPREME COURT ORDERS. DEFAULTERS WILL FACE PUNITIVE ACTION.**

**29) ACTION WILL BE TAKEN AGAINST THE ERRING STUDENTS, WHO PASS UNDESIRABLE REMARKS ABOUT FELLOW STUDENTS, INDULGE IN PHYSICAL AND MENTAL TORTURE AND SHOW DISOBEDIENCE AND NON-CO-OPERATIVE BEHAVIOUR.**

# GENERAL RULES

## Lecture Shortage

According to the University rules, a student is required to attend 75 % lectures, both in theory as well as in practicals, failing which she will not be eligible to appear as a regular candidate of the college.

**The names of those running short of lectures will be put up on the college notice board.**

A student will lose the status of being a regular candidate of the college if she fails to meet the criteria of 75% attendance even after the third scrutiny. **The students opting for practical subjects should be extra careful about ensuring a 75% attendance since they, as per university rules, will not be allowed to appear even as private candidates. In case of default the student will risk losing one academic year.**

IF THE STUDENT IS ABSENT FOR TEN CONSECUTIVE WORKING DAYS THEN NAME OF SUCH STUDENT WILL BE STRUCK OFF FROM THE COLLEGE.

## Tutorials

The college holds regular tutorial meetings during an academic year. **Attendance to the tutorial meetings is compulsory.** These tutorial meetings are designed as an interface with the students.

## Leave Rules

In case of sickness and other exigencies, a student is required to apply for leave on the prescribed Proforma. A medical certificate must be submitted within one month of the leave availed. However the benefit of lectures will not be given to the students in such cases.

## House Examination

According to the University rules, the college conducts examinations in September and December. Internal assessment is calculated on the basis of marks obtained in these exams.

## Re-test

**A retest will be conducted only for those**

**students who cannot appear in the September/December exams on account of representing the college in sports or any other co-curricular activities or in case of medical emergencies and other unavoidable circumstances. However, the medical certificate must be submitted before the commencement of the September/December examinations.**

## Visitors

Visitors are not allowed to see the students during the college working hours.

## Awards

The college confers annual **All Round Best Student Award at Graduate and Post graduate level** on a student who excels in academics and extracurricular activities.

### Criteria for this award (At Graduate Level):

1. Final year students from all the streams will be eligible for this award.
2. To be eligible for this award a student has to have a minimum two year stay in the college.
3. Decent conduct and behaviour of a student will be duly considered while taking a decision about the recipient.
4. A student should have secured at least 55% in aggregate in both, the September and December examinations.
5. She should show her participation/ achievements with documentary proofs in all the following four groups:
  - a. Academic results
  - b. Sports/ NSS/ NCC
  - c. Dance / Drama / Music / Debate / Declamation/ Poetry recitation
  - d. Other Extracurricular activities.
6. The Student should not be falling short of lectures.

### **Criteria for this award (At Post Graduate Level):**

1. The Student of M.A./M.Sc. final Year will be eligible for this award
2. The student should score at least 55% marks in aggregate in both the house exams.
3. She should show her participation/ achievements with documentary proofs in all the following four groups:
  - a. Academic results
  - b. Sports /N.C.C./ N.S.S.
  - c. Dance / Drama / Music / Debate / Declamation/ Poetry recitation
  - d. Other Extracurricular activities.
4. The student should not be falling short of lectures

There is an award for the **Best All Round Sports person** of the year.

There are awards for initiative and activity as members or presidents of various subject societies, including Literary and Debating Society, Dramatics Society and the college magazine.

### **Sanskrit Scholarship**

Students who secure more than 50% marks in Sanskrit during their academic session or have secured the same in their Sanskrit +2 exam are eligible to apply for the scholarship of Rs. 4000 p.a. granted by the Rashtriya Sanskrit Sanstha. Students are to check the Notice Board regularly regarding the latest information on the scholarship available.

### **College Uniform**

Students are required to wear white for all academic functions and black woollens in winters.

### **Foreign Students**

Foreign students admitted to this college are required to immediately fill in four copies of Special Foreign Student Performa obtainable from Dr. Anita Kaushal, Advisor, Foreign Students and submit them in the office along with the payment of college dues, failing which their admission will cease to be valid. When they come for admission, they should bring along eight copies of their photographs, two attested Photostat copies of their passport, student visa / residential permit and all other certificates. They should also obtain an eligibility certificate from the Panjab University.

### **POST GRADUATE COURSES OFFERED**

The College, affiliated to the Panjab University, offers the following courses at the Post Graduate level:

- 1 M.A. I, II Music (Instrumental)
2. M. A. I, II Music (Vocal)
3. M. A. I, II Dance
4. M. A. I, II Economics
5. M. A. I, II Public Administration
6. M.A.I Sociology\*
7. M.Sc. I,II Botany

8. M.Sc. I,II Zoology

9. M.Sc. I,II Chemistry

**Note: Any of the courses listed above can be denied, if the number of students in a particular subject is less than ten. The subject can be denied and consequently the student will be advised to change the subject. The college will not be responsible for the same.**

**\*Subject to approval by the Panjab University**

#### **Eligibility for Post Graduate Courses**

Students who have done their graduation or any other equivalent examination with at least 50% marks are eligible for admission to M.A. I. Panjab University rules and regulations for admission

will be applicable. Candidates seeking admission to M.A. in Music (Vocal / Instrumental) and Dance will be required to take a practical test at the time of admission.

Students who have completed B.Sc Medical from the Panjab University or any other recognized university are eligible for admission in M.Sc.I as per rules and regulations of the Panjab University. Admission to M.Sc. I (Botany, Zoology, Chemistry) will be through an entrance test **OCET** conducted by the Panjab University. **Seats being limited, admission will be strictly on merit basis.**

#### **Post Graduate Diploma in Computer Applications (PGDCA)**

Number of Seats - 40

Start by doing what is necessary, then what is possible,  
and suddenly you are doing the impossible.

**- St. Francis of Assisi**