

From

The Principal,
Post Graduate Govt. College for Girls,
Sector-42, Chandigarh.

To

M/s _____

Memo No. PGGCG-42/Plan/2011/

Dated, the Chandigarh

Subject: Quotations for purchase of Conference Table and Chairs.

Please supply quotations for the purchase of Conference Table and Chairs as per specification given below:

Conference Table : Made of particle board and has wire management facilities for uncluttered wiring.

Work Space	:	Top Thickness is 25 mm with PVC beading all over.
Legs	:	Made from 18mm thick PLT having curved profile.
Modesty	:	PLT (Pre-laminated Twin) boards 18mm thick in two shades
Wire Manager	:	A Wire Manager/running along the width of desk fitted on the modesty Panel from inside

	Overall dimensions in (mms)		
Seats	W	D	H
Single	675	600	750
Double	1350	600	750

Office Chairs

Seat Back Assembly With wheels	<p>: The seat is made up of 1.2 cm. thick hot pressed plywood upholstered with fabric and moulded Polyurethane Foam. The back is made up 1.2 cm thick hot pressed plywood upholstered with replaceable fabric upholstery covers and moulded polyurethane foam. The back ply and foam is designed with contoured lumbar support for comfortable seating posture.</p> <p>High Back Size 48 cm (W) X 76.0 Cm (H) Mid Back size 48 cm (W) X 64.5 Cm (H) Seat Size 51 cm (W) X 48.0 Cm (D)</p>
Polyurethane Foam	<p>The Polyurethane foam for seat and back is moulded with density=45 +/-2 kg/m³ and Hardness = 20+/-2.</p>
Armrests (Adjustable)	<p>The armrest top is made of moulded polyurethane (PU) and mounted on to a drop lift height adjustable type M.S. tabular armrest support chrome plated. The armrest height is adjustable up to 6.5 cm in 5 steps and also has swivel adjustment of 22 on both sides.</p>
Knee Tilt Synchro Mechanism with seat depth adjustment Mechanism	<p>With Adjustable Backrest, Pneumatic Height Adjustment, Pedestal Assembly & Twin Wheel Castors</p>
Seat/Back Assembly(Chairs without wheels)	<p>The seat and back are made up of 1.2-cm. thick hot-pressed plywood, upholstered with black leather-cloth (PVC coated cloth) and moulded Polyurethane foam. The back foam is designed with contoured lumbar support for extra comfort.</p> <p>BACK SIZE: 46.0cm.(W) X 47.0cm.(H)</p> <p>SEAT SIZE: 46.0cm.(W) X 46.0cm.(D)</p> <p>2) POLYURETHANE FOAM: The Polyurethane foam is moulded with density = 45 +/-2 kg/m³ and Hardness = 20 +/- 2 on Hampden machine at 25% compression.</p> <p>3) UNDERSTRUCTURE ASSEMBLY: The assembly is a welded understructure made of M.S. oval tube 3.5cm x 1.5cm x 16BG thk. and black powder coated.</p>

Terms and conditions:

1. Quotations must reach in this office on **09th January 2012 at 12:00 PM**. The quotations shall be opened on **09th January 2012 at 2:30 PM** in the office of the undersigned in the presence or their authorized representatives.
2. The price should be FOR destinations.
3. The payment will be made only after the checking and acceptance of all the items in accordance with the quality and specification mentioned in supply order and inspection of the College Committee/Inspection committee as applicable.
4. Any correction of rate etc. should not be made through over writing.
5. Any clause regarding market fluctuation etc. will not be acceptable.
6. The payment will be made only after the checking and acceptance of all the items in accordance with the quality and specification mentioned in supply order and inspection of the College Committee/Inspection committee as applicable.
7. The details are also displayed on the College Notice Board as well as on the college website www.gcg42.org. for wide publication.
8. The manufacturer should have good experience in executions as original agency in similar works in state and central government or government undertakings, universities during the last three financial years.
9. The Manufacturer should have certifications of ISO 9001:2000, ISO 14001, OSHAS 18001:1999 and BIFMA. Proof should be attached with the pre qualification bid.
10. The manufacturer should have in-house design and development capability to take care of any modifications required in their products to match the prescribed requirement in the Bill of Quantity.
11. The manufacturer must have capability for manufacturing parts/components critical to furniture equipments.
12. In case vendor is not the manufacturer, the vendor should produce letter of authorization from the principals.
13. The manufacturer/authorized dealer should have service set up in Chandigarh for the last three years. Proof should be attached along with the pre-qualification bid.
14. The complete order will be made only after the checking and acceptance of a sample unit in accordance with the quality and specification mentioned in the advertisement and inspection of the College Inspection Committee/ Central Inspection Committee as applicable.

Principal

P.G. Govt. College for Girls,

Sector-42, Chandigarh.